

SOUTH DAVIS METRO FIRE SERVICE AREA
BOARD MEETING
April 20, 2020

The South Davis Metro Fire Service Area Board of Trustees held a meeting on April 20th, 2020 at 5:00 p.m. at the South Davis Metro Fire Service Area Station #81, 255 S. 100 W., Centerville, Utah, via Zoom.

CONDUCTING: Commissioner Randy Lewis

BOARD MEMBERS PRESENT:

Randy Lewis
Rick Earnshaw
Ken Romney
Bob Stevenson
Clark Wilkinson
Leonard Arave

STAFF PRESENT:

Jeff Bassett, Fire Chief
Dane Stone, Deputy Chief
Dave Powers, Deputy Chief
Jessica Hardy, Accountant
Nikki Dandurand, Secretary

Ken Leetham, Administrative Committee Chair President

Commissioner Lewis stated that this was a regularly scheduled meeting and a notice of time, place, and agenda had been sent to the newspaper and to each member of the Board prior to the meeting.

APPROVAL OF THE MINUTES FOR MARCH 2020

Commissioner Lewis presented the minutes for the March 2020 meeting. Commissioner Stevenson moved to approve the minutes as written with Commissioner Earnshaw seconding the motion. All voted in favor.

APPROVAL OF THE APRIL 2020 FINANCIAL REPORTS– JESSICA HARDY

Ms. Hardy presented the financial report. We received the property tax for the March true-up, which is consistent with prior years. Commissioner Arave moved to approve the financial reports as presented with Commissioner Wilkinson seconding the motion. All voted in favor.

APPROVAL OF THE FEBRUARY 2020 DISBURSEMENTS– JESSICA HARDY

Ms. Hardy reviewed some of the items including the rebuild of the turbo on Engine 811 and recruit academy. Commissioner Arave moved to approve the disbursements as presented with Commissioner Wilkinson seconding the motion. All voted in favor.

CONSIDERATION OF FY 21 DRAFT BUDGET

Chief Bassett presented the tentative budget to the Board with some adjustments due in part to COVID-19. Included is a step/merit raise for eligible employees, a 2% COLA and the additional 2.27% for the Tier 2 retirement. There was also an increase in dispatch fees, physician contract and there will be an increase in utilities with Station 83 complete. Several items were removed from the budget including two brush trucks and two staff cars. The Honor Guard and Tuition reimbursement line items are not funded. Chief Bassett continued that in the discussion with the Administration Committee, their concerns revolved

around the step increase and COLA. Chief Bassett stated that the firefighters are on the front line of this pandemic, doing tremendous work. The salary survey should also be completed by the next meeting and presented to you as well. Chief Bassett stated he is concerned about not funding the step and COLA because we will fall farther behind in pay and benefits than other cities provide. Mr. Leetham stated there has already been a lot of discussion to stay competitive. The Board members discussed several different concerns including the image perceived to the public with pay increases, how the sales tax will be calculated, etc. Mr. Leetham stated that we will have a better idea in May when everything is reported. COLA was also discussed including amending budget later to include COLA or not including COLA at all. Commissioner Lewis asked what the general opinion was in the Administrative Committee. Mr. Leetham stated it was mixed and they suggested presenting it to the Board early to consider. Chief Bassett stated there is no vote today but he wanted everyone to be aware of concerns and how to move forward in a positive way.

CONSIDERATION OF SURPLUS 2005 SCOTTY TRAILER – CHIEF BASSETT

Chief Bassett stated this trailer is not in use, taking extra funds to maintain and upkeep and we could purchase other items instead. Commissioner Arave moved to approve sale of the trailer with Commissioner Romney seconding the motion. All voted in favor.

UPDATE OF FIRE STATION 84 REMODEL – CHIEF BASSETT

Chief Bassett said the construction costs are under budget and we should start this week. The temporary garage is set up for the engine.

FIRE CHIEF REPORT – CHIEF BASSETT

Chief Bassett stated the employees are doing outstanding work, amid this health crisis. PPE has been secured and the staff is trained. Chief Bassett has restricted all purchases in the FY 2020 budget, to direct everything towards EMS and PPE. There has been great support from the community. Commissioner Lewis asked if anyone has tested positive for the virus. Chief Bassett stated that all staff is reported healthy at this time.

ADJOURNMENT:

Commissioner Stevenson made a motion to adjourn the Board meeting, with Commissioner Romney seconding. All voted in favor.

Randy Lewis, Chair

Nicole Dandurand, Clerk