

**SOUTH DAVIS METRO FIRE SERVICE AREA**  
**BOARD MEETING**  
**May 20, 2019**

The South Davis Metro Fire Service Area Board of Trustees held a meeting on May 20, 2019 at 5:00 p.m. at the South Davis Metro Fire Service Area Station #81, 255 South 100 West, Bountiful, Utah.

**CONDUCTING:** Commissioner Randy Lewis

**BOARD MEMBERS PRESENT:**

Bob Stevenson  
Rick Earnshaw  
Leonard Arave  
Randy Lewis  
Ken Romney via telephone

**BOARD MEMBERS EXCUSED:**

Clark Wilkinson  
Bob Stevenson

**STAFF PRESENT:**

Dane Stone, Deputy Chief  
Dave Powers, Deputy Chief  
Ken Leetham, Administrative Committee Chair  
Jessica Hardy, Accountant  
Nikki Dandurand, Secretary

Commissioner Lewis stated that this was a regularly scheduled meeting and a notice of time, place, and agenda had been sent to the newspaper and to each member of the Board prior to the meeting.

**APPROVAL OF THE MINUTES FOR APRIL 2019**

Commissioner Lewis presented the minutes for the April meeting. Commissioner Arave moved to approve the minutes as written with Commissioner Earnshaw seconding the motion. All voted in favor.

**APPROVAL OF THE APRIL 2019 FINANCIAL REPORT - JESSICA HARDY**

Jessica Hardy reviewed with the Board the proposed financial budget report for the period ending April 2019.

***FINANCIAL REPORT FOR APR 2019***

General Fund Cash Balance	\$5,559,610.00
Total Cash	\$7,187,703.00
PTIF rate	2.9759%
Property tax received	\$32,663.74

**IMPACT FEES COLLECTED APR 2019**

<u>City</u>	<u>Amount</u>
Bountiful	\$1,932.00
Centerville	\$0.00
North Salt Lake	\$0.00
W. Bountiful	\$0.00
Woods Cross	\$16,805.00

Commissioner Earnshaw moved to approve the April 2019 Financial Statement as presented with Commissioner Arave seconding. All those present voted "aye."

**APPROVAL OF APRIL 2019 DISBURSEMENTS - JESSICA HARDY**

Jessica Hardy reviewed with the Board the disbursements for the month of April 2019.

**APR 2019 DISBURSEMENTS**

Frank Murdock - Project Management Fees	\$2,500.00
Centerville City – ST83 – Engineering Fees	\$2,012.50
TV Specialists, Inc. –New Projector ST82	\$6,601.04
ImageTrend – Annual Fee	\$15,658.78
Motorola – New Radios for 801 & 802	\$8,088.80
Dept of Health – SFY19 Qrtly Assessment	\$25,203.67
Bountiful City – 4/1 -6/30/19 Dispatch Fees	\$42,977.81
Gould + Architects – ST 83 Construction Fees	\$34,470.59

After all questions were answered Commissioner Arave moved to approve the April 2019 disbursement statements as presented with Commissioner Earnshaw seconding. All those present voted "aye."

**CONSIDERATION AND ADOPTION OF A TENTATIVE BUDGET FOR FY 19-20. SETTING THE DATE OF JUNE 17, 2019 FOR A PUBLIC HEARING ON THE ADOPTION OF THE FINAL FY 19-20 BUDGET AND SETTING THE FINAL TAX RATE - COMMISSIONER KEN LEETHAM**

Ken Leetham, Administrative Chair, stated the tentative budget is consistent with long range plans and reflects full staffing levels with a budget increase of 1.24%. The date of June 17, 2019 is being proposed for a public hearing and to adopt the final budget. Commissioner Earnshaw moved to set the date for a public hearing and to approve the tentative budget as presented with Commissioner Arave seconding. All those present voted "aye."

**CONSIDERATION OF APPROVING MOBILE AIR COMPRESSOR FROM LN CURTIS AND SONS - CHIEF BASSETT**

Chief Bassett stated we have received a grant from Chevron for a Hazmat

box truck. The department also received a grant from Homeland Security to put an air compressor on the truck. The purchases will be made from us directly, and then we will be reimbursed. Commissioner Arave moved to approve the purchases as presented with Commissioner Earnshaw seconding. All those present voted "aye."

**CONSIDERATION OF APPROVING HARRISON GENERATOR FROM AES - CHIEF BASSETT**

Chief Bassett stated this is part of the grant money stated previously. Commissioner Arave moved to approve the purchases as presented with Commissioner Earnshaw seconding. All those present voted "aye."

**CONSIDERATION AND ADOPTION OF THE FY18-19 AMENDED BUDGET. SETTING THE DATE OF JUNE 17, 2019 FOR A PUBLIC HEARING REGARDING THE AMENDED BUDGET - CHIEF BASSETT**

Ken Leetham stated these items were previously approved in the above agenda items. Commissioner Earnshaw moved to approve the purchases as presented with Commissioner Arave seconding. All those present voted "aye."

**CONSIDERATION AND ADOPTING OF THE AMENDED FEE SCHEDULE AND SETTING THE DATE OF JUNE 17, 2019 FOR A PUBLIC HEARING ON THE ADOPTION OF THE REVISED FEE SCHEDULE - CHIEF BASSETT**

Chief Bassett stated this was sent out previously and it follows other municipality fee schedules. There are two new additional fees for renting the training rooms. Commissioner Arave asked if this item can be tabled until more committee members are available. Chief Bassett said yes. This item was tabled until the June meeting.

**CONSIDERATION SURPLUS REGARDING THE 1992 PIERCE LADDER TRUCK - CHIEF BASSETT**

Chief Bassett stated the new ladder truck is complete and will be delivered soon. He would like to surplus the old/existing ladder truck. Commissioner Earnshaw moved to approve the surplus of the ladder truck as presented with Commissioner Arave seconding. All those present voted "aye." Commissioner Arave inquired how much the old truck is worth. Chief Bassett stated roughly \$30,000-40,000.

**FIRE CHIEF REPORT - CHIEF BASSETT**

Chief Bassett stated there is nothing additional.

**ADJOURNMENT:**

Commissioner Arave made a motion to adjourn the Board meeting, Commissioner Earnshaw seconding the motion. All voted in favor

---

Ken Leetham, Chair

---

Nicole Dandurand, Clerk