

SOUTH DAVIS METRO FIRE SERVICE AREA
BOARD MEETING
February 10, 2020

The South Davis Metro Fire Service Area Board of Trustees held a meeting on February 10th, 2020 at 5:00 p.m. at the South Davis Metro Fire Service Area Station #81, 255 S. 100 W., Centerville, Utah.

CONDUCTING: Commissioner Randy Lewis

BOARD MEMBERS PRESENT:

Randy Lewis
Rick Earnshaw
Ken Romney
Leonard Arave

BOARD MEMBERS EXCUSED:

Bob Stevenson

STAFF PRESENT:

Jeff Bassett, Fire Chief
Dane Stone, Deputy Chief
Dave Powers, Deputy Chief
Todd Godfrey, Attorney
Jessica Hardy, Accountant
Nikki Dandurand, Secretary

Commissioner Lewis stated that this was a regularly scheduled meeting and a notice of time, place, and agenda had been sent to the newspaper and to each member of the Board prior to the meeting.

APPROVAL OF THE MINUTES FOR DECEMBER 2019

Commissioner Lewis presented the minutes for the December meeting. Commissioner Earnshaw moved to approve the minutes as written with Commissioner Arave seconding the motion. All voted in favor.

APPROVAL OF THE DECEMBER 2019/JANUARY 2020 FINANCIAL REPORTS– JESSICA HARDY

Ms. Hardy presented the financial report. Chief Bassett noted that two months are included. The numbers are high on repairs currently. We are spending more in long term maintenance on refurbished items. The resell value is terrible. Commissioner Earnshaw asked if having the engine down is affecting us. Chief Bassett said yes. Commissioner Wilkinson asked who monitors all the repairs. Chief Bassett stated that a couple captains are in charge and we try to keep repairs done at the city shops to keep costs down.

Commissioner Arave moved to approve the financial reports as presented with Commissioner Romney seconding the motion. All voted in favor.

APPROVAL OF THE DECEMBER 2019/JANUARY 2020 DISBURSEMENTS– JESSICA HARDY

Ms. Hardy stated that the repairs at Station 85 were finally paid off, with some reimbursement from our insurance. Regarding some expenses, Commissioner Arave asked what is stored on our servers. Chief stated almost everything, but there is a push to move everything to the “cloud.” Currently ImageTrend is our software and releases our liability for security. Chief Bassett stated we follow the state retention schedule. Commissioner Wilkinson asked what services are we required to bid on. Chief Bassett replied all non-essentials, most purchases go thru state bid. Commissioner Arave asked about the credit card

statement. Chief Bassett replied only Administrative staff and a few on the department have company cards, with most having restricted cards. Commissioner Romney moved to approve the disbursements as presented with Commissioner Earnshaw seconding the motion. All voted in favor.

FIRE CHIEF REPORT – CHIEF BASSETT

Chief Bassett reported that Engine 81 is in the shop for repairs. The salary survey will start soon with a contracted company. They will be working with the administration and TechNet. The CWPP would like all the cities to roll into one program. The fire academy started with 3 of our newest recruits. Fifteen departments statewide were chosen by CMS to audit and we are one of those. The Mueller Park Station plans are almost complete. A piece of Tower One, from 9/11 arrived and will be placed in the lobby at Station 83.

ADJOURNMENT:

Commissioner Romney made a motion to adjourn the Board meeting, with Commissioner Earnshaw seconding. All voted in favor.

Randy Lewis, Chair

Nicole Dandurand, Clerk