

**SOUTH DAVIS METRO FIRE SERVICE AREA**  
**BOARD MEETING**  
**JANUARY 10, 2022**

The South Davis Metro Fire Service Area Board of Trustees held a meeting January 10, 2022, at 5:00 p.m. at the South Davis Metro Fire Service Area Station #81, 255 S. 100 W., Bountiful, Utah.

**CONDUCTING: Commissioner** Ken Romney

**BOARD MEMBERS PRESENT**

Ken Romney – Chair  
Clark Wilkinson – Vice Chair  
Brian Horrocks  
Kendalyn Harris  
Ryan Westergard  
Bob Stevenson

**STAFF PRESENT**

Dane Stone -- Fire Chief  
Dave Powers -- Deputy Chief  
Greg Stewart – Deputy Chief  
Jessica Hardy – Finance Director  
Nikki Dandurand - Secretary  
Todd Godfrey – Attorney

Commissioner Romney stated that this was a regularly scheduled meeting and a notice of time, place, and agenda had been sent to the newspaper and to each member of the Board prior to the meeting.

**BOARD MEMBER OATH OF OFFICE – CHIEF DANE STONE**

District Clerk Ms. Dandurand swore in Commissioners Harris, Horrocks and Westergard to the Board of Trustees for South Davis Metro Fire Service Area.

**ELECTION OF A CHAIR AND VICE CHAIR TO THE BOARD OF TRUSTEES – CHIEF DANE STONE**

Commissioner Stevenson made a motion to nominate Commissioner Romney as Chair of the Board. Commissioner Horrocks seconded the motion. All voted aye.

Commissioner Westergard made a motion to nominate Commissioner Wilkinson as Vice Chair. Commissioner Romney seconded the motion. All voted aye.

**APPROVAL OF THE MINUTES FOR DECEMBER 2021**

Commissioner Romney presented the minutes for the December 2021 meeting. Commissioner Wilkinson made a motion to approve the minutes, Commissioner Stevenson seconded the motion. All voted aye.

**CONSIDERATION OF DECEMBER DISBURSEMENTS – MS. JESSICA HARDY**

Ms. Hardy presented the disbursements. Commissioner Horrocks moved to approve the disbursements, Commissioner Wilkinson seconding the motion. All voted in favor.

**CONSIDERATION OF ADDITIONAL STAFFING– CHIEF DANE STONE**

Chief Stone stated that as they have previously discussed, we would like to hire three more recruits to start the Fire Academy next month. We lose an average of six employees a year and it takes approximately 15 weeks to finish the academy. Commissioner Romney asked if the department is fully staffed at this time. Chief Stone replied yes and adding the additional three would alleviate some of the overtime shifts the crews are working currently. We started the interview process today from our previous list of candidates. In the fall of 2022, we will start a new pool of candidates. Commissioner Wilkinson asked how all the stations are staffed. Chief Stone replied every station has six firefighters, four on the engine and two on the ambulance, except 84 which only has four firefighters. DC Powers stated we run at about 87% staffing on most days. Chief Stone stated we average about three employees every day on sick leave, more with Covid right now. Commissioner Stevenson asked what is happening since the county has stopped running paramedics. Chief Stone replied other departments are working

hard to get their employees licensed. All the cities in the county work off a common Google calendar to assist in filling paramedic spots. Our department already assists Farmington Fire Department, and it seems like we are responding more into Farmington on medicals. Commissioner Stevenson asked if there is a competitive pay scale for our employees. Chief Stone replied that we conducted a wage survey in 2020 and we are now more competitive with our wages. We may see employees leave because of call volume so if we hire more employees, we will be ahead of the game. We are here to respond.

Commissioner Horrocks asked for clarification on hiring three new employees. Chief Stone stated that last year we only added two of the three requested daytime personnel, so if we hire other daytime staff in July, we will again be down one position. Commissioner Romney added that the department asked for three, but the Board only approved two. DC Powers reminded them that our overtime budget would cost more than adding additional employees.

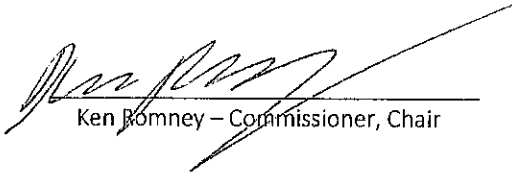
Commissioner Harris moved to approve three new positions to the department, Commissioner Horrocks seconded the motion. All voted aye.

#### FIRE CHIEF REPORT

Chief Stone stated we are dealing with the ongoing rise in Covid cases. City Employees can be tested at our site. An update with the lawsuit from our former employee. The Court of Appeals denied his request. We are waiting for the federal case to have a ruling. Our attorneys have moved to dismiss the case. The 2021 Annual Report is nearly done and will be presented in February. If any elected official would like the training session we conducted in December, please contact me to arrange that.

Commissioner Westergard asked what the department is doing for Covid and vaccine mandates, etc. The requirements could be changing soon with a court ruling. Chief Stone replied we have addressed that and are waiting on that ruling. We have 99 employees and we have asked them to vaccinate, but it is not required. We can test them every day they are on shift if needed. Commissioner Westergard wondered if a policy in place would be helpful. Chief Stone stated we have daily discussions on how to handle this effectively and will draft a policy if needed. Everyone was talking at the County Chief's meeting today and we are all hoping for a downturn in Covid cases.

Commissioner Stevenson made a motion to adjourn the Board meeting, Commissioner Wilkinson seconded the motion. Board meeting was adjourned.

  
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Ken Romney – Commissioner, Chair

  
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Nicole Dandurand, Clerk