

SOUTH DAVIS METRO FIRE SERVICE AREA
BOARD MEETING
MAY 16, 2022

The South Davis Metro Fire Service Area Board of Trustees held a meeting May 16, 2022, at 5:00 p.m. at the South Davis Metro Fire Service Area Station #81, 255 S. 100 W., Bountiful, Utah.

CONDUCTING: Commissioner Ken Romney

BOARD MEMBERS PRESENT

Ken Romney – Chair
Brian Horrocks
Kendalyn Harris
Ryan Westergard

STAFF PRESENT

Dane Stone – Fire Chief
Dave Powers – Deputy Chief
Greg Stewart – Deputy Chief
Jessica Hardy – Finance Director
Nikki Dandurand - Secretary

BOARD MEMBER(S) EXCUSED

Bob Stevenson – County

Commissioner Romney stated that this was a regularly scheduled meeting and a notice of time, place, and agenda had been sent to the newspaper and to each member of the Board prior to the meeting.

APPROVAL OF THE MINUTES FOR APRIL 2022

Commissioner Romney presented the minutes for the April 2022 meeting. Commissioner Harris made a motion to approve the minutes with the change, Commissioner Horrocks seconded the motion. All voted “aye.”

CONSIDERATION OF APRIL 2022 FINANCIAL STATEMENTS – MS. JESSICA HARDY

Ms. Hardy presented the financial statements. Commissioner Wilkinson asked about the clothing enterprise for the personnel. Ms. Hardy replied they have a set amount to spend on approved items. Commissioner Wilkinson moved to approve the financial statements as presented, Commissioner Westergard seconded the motion. All voted in favor.

CONSIDERATION OF APRIL 2022 DISBURSEMENTS – MS. JESSICA HARDY

Ms. Hardy presented the disbursements. Commissioner Horrocks moved to approve the disbursements; Commissioner Wilkinson seconded the motion. All voted in favor.

PRESENTATION OF FY 2022-23 TENTATIVE BUDGET – ADMINISTRATIVE COMMITTEE CHAIR, MR. DUANE HUFFMAN

Mr. Huffman stated he wanted to present the tentative budget, ahead of the public hearing next month and provided a PowerPoint presentation. Mr. Huffman provided some background information to the Board. In 2017, the taxing entity was created along with the Administrative Committee and adding 24 new employees. The revenues of the department include member assessments, property tax and ambulance fees.

Operations have increased 7% and ambulance fees are up to 9.3%. The expense/operation side are asking for a 6.5% COLA plus merit increase in the FY 2022-23 budget. Insurance premiums also went up nearly 16%. Shift coverage has increased, which is not a new expense, just a budgeting issue. The Administrative Committee has approved a balanced FY 2022-23 budget.

The property tax has concerns because costs are increasing faster than growth. Our outcome right now is okay, but there are challenges coming. The capital fund has 1.4 million in reserve for a training facility. The most recent property tax was built on a five-year cost plan. Based on inflation, this will not be enough. The annual property tax revenue will not last the full five years. Debt service includes impact fees, which are shown on the chart. We are still waiting for the certified rate from the county.

Commissioner Horrocks asked how the 7% is assessed and why is Davis County getting a decrease, especially in the non-incorporated areas. Mr. Huffman stated this portion is directly paid by Davis County. Commissioner Romney stated Chevron had a settlement also and has appealed it to the tax commission. There is some growth in the remaining cities, but Davis County is not growing.

Commissioner Wilkinson asked when the public hearing is scheduled. Mr. Huffman replied that is what needs to be determined tonight, along with a tentative budget approval. Ms. Hardy stated the public hearing needs to start at 6 p.m. in June. Commissioner Horrocks made a motion to adopt the tentative budget for FY 2022-23 and set a public hearing for June 13th at 6 p.m. Commissioner Westergard seconded the motion. All members voted aye.

CONSIDERATION OF INTERLOCAL AGREEMENT FOR PARAMEDIC COLLECTION AND BILLING – CHIEF STONE

Chief Stone stated the County is done with providing their paramedic services. All the fire chiefs in the county have prepared this new agreement, in which they all can bill another city if needed. This agreement is being presented to all the cities and fire departments. Commissioner Wilkinson asked who initiated this agreement. Chief Stone responded our department did. With no county ambulance fees or medicare money coming in, this was an easy way to recoup some of those lost fees. Commissioner Wilkinson made a motion to approve the inter-local agreement, Commissioner Harris seconded the motion. All members voted aye.

CONSIDERATION OF APPROVAL FOR FULL TIME FIREFIGHTERS – CHIEF DANE STONE

Chief Stone stated that back in January 2022, the department got approval for three firefighters, with the anticipation of losing some in the meantime. The next academy starts in August and ends in November. We are on a tight timeline and need approval to move forward with the hiring process. Commissioner Westergard made a motion to approve the 3 positions, Commissioner Harris seconded the motion. All member voted aye.

CONSIDERATION OF HOLIDAY AND SICK LEAVE POLICY – DC POWERS

DC Powers stated the department took your advice and removed the floating holiday from the paid schedule, to now include Juneteenth as a paid holiday. Commissioner Harris made a motion to approve the policy, Commissioner Horrocks seconded the motion. All members voted aye.

CONSIDERATION OF VEHICLE USE POLICY – DC POWERS

DC Powers confirmed that anyone in the company vehicle will be covered in an incident. It is required by state law. Commisisoner Wilkinson asked if there were any changes to the vehicle policy. DC Powers stated we never had a vehicle use policy, so this is new. We were concerned that if we were on call, and if families were in the vehicles as well. Commissioner Wilkinson made a motion to approve the policy, Commsisoner Horrocks seconded the motion. All members voted aye.

FIRE CHIEF REPORT

Chief Stone expressed his appreciation for Ms. Hardy and Mr. Huffman working so hard on the budget. The Fire Marshal has left his position, but we have retained him for a part time basis. The position is open and will close on May 23rd. We have three recruits graduating from the academy this month as well. Everyone is welcome to attend. There were some major incidents recently. A power line went down on I-15, a stabbing in a park, a fire in Centerville and a motorcycle fatality. Commissioner Romney asked if the crews are ok. Chief Stone stated with any trauma, the crews all get de-briefed after the incident.

CHAIRMAN REPORT

Commissioner Romney had nothing to report.

Commissioner Westergard made a motion to adjourn the meeting, Commissioner Harris seconded the motion. The meeting was adjourned.



Ken Romney – Commissioner, Chair



Nicole Dandurand, Clerk