



South Davis Metro Fire Service Area

Meeting of the Administrative Committee

255 South 100 West, Bountiful, Utah and Zoom

January 4, 2021

3:00 p.m.

COMMITTEE MEMBERS IN ATTENDANCE:

NAME	POSITION / CITY REPRESENTED
Curtis Koch	Davis County
Brant Hanson	Centerville
Ken Leetham	Chair - North Salt Lake
Gary Uresk	Woods Cross
Duane Huffman	West Bountiful
Gary Hill	Bountiful

STAFF PRESENT:

Dane Stone, Fire Chief

Jessica Hardy, Accountant

Dave Powers, Deputy Chief

Todd Godfrey, Attorney

Greg Stewart, Deputy Chief

Nikki Dandurand, Secretary

APPROVAL OF DECEMBER MINUTES

Mr. Hill moved to approve the December 2020 minutes and Mr. Uresk seconded the motion. All members voted and approved this motion.

NOMINATION OF ADMINISTRATION CHAIR AND VICE CHAIR

Chief Stone stated that in the previous meeting the committee wanted to wait and see who was elected for the Board Chair, to then elect an Administration Chair. The Board elected Mayor Len Arave to serve as the 2021 Chair of the Board Commission with Mayor Romney as Vice Chair. With those members selected, the administrative committee elects Mr. Ken Leetham to continue his position as Chair and elect Mr. Duane Huffman as Vice Chair. All committee members approved the motion.

DISCUSSION REGARDING 2021-2022 BUDGET

Mr. Leetham stated he has been in discussion with his city council about the paramedic program. He suggested a study to figure out what mill levy the district really needs. Mr. Uresk stated they are not going to pickup any additional property taxes soon. If we need to raise them interim, that can be discussed, and a study would be a good idea just to project figures. Mr. Koch stated we look at a five-year average, keep the same rate for the next couple of years. The committee continued to discuss those topics. Chief Stone added that we have already done five years of waiting and suggested a Truth and Taxation. There are capital expenses that we need to purchase. Mr. Hill remembered talking about keeping the assessments flat, doing an in-house study and plan a five-year capital plan. Chief Stone agreed it would be better to be ahead than behind. Chief Stone stated he will discuss with the Board about paramedic program and truth and taxation.

DISCUSSION REGARDING VACATION BUYBACK

Chief Stone stated we briefly discussed this at the previous meeting. We are high in overtime and need to reduce the costs involved. We do not want to initiate mandatory overtime and callbacks. Chief Powers provided information on how shifts work and the procedures in place to fill all the shifts per station. We do not want to make this a policy. The committee continued to discuss alternate ways to handle this situation. Mr. Hill feels like it is not their job as the Administrative Committee to decide on operational issues, just provide financial recommendations. Chief Stone responded that the Board looks to the Committee for the financial aspects and they review most of the policies and operations. He concluded the discussion that Chief Powers and Ms. Hardy have worked very hard to resolve this problem and we would like to resolve it as soon as possible.

FIRE CHIEF REPORT

Chief Stone introduced Mr. Greg Stewart as the new Deputy Chief of Operations. He also reported that about half of the department has been vaccinated. The vaccine is not mandatory, and a waiver is available to anyone that does not wish to participate. Our year end reports came in and as expected, we did exceed our call volume from last year.

ADMINISTRATIVE CHAIR UPDATE

Mr. Leetham stated there will be a meeting on January 12th with the county commission to discuss a timetable on a paramedic tax.

Mr. Hill also announced a meeting on January 27th to discuss the dispatch consolidation county wide.

ADJOURNMENT:

Mr. Hill moved to adjourn the meeting. Mr. Leetham seconded the motion.



Ken Leetham, Chair



Nicole Dandurand, Secretary