

SOUTH DAVIS METRO FIRE SERVICE AREA
BOARD MEETING
May 17th, 2021

The South Davis Metro Fire Service Area Board of Trustees held a meeting May 17th, 2021 at 5:00 p.m. at the South Davis Metro Fire Service Area Station #81, 255 S. 100 W., Bountiful, Utah and via Zoom.

CONDUCTING: Commissioner Clark Wilkinson

BOARD MEMBERS PRESENT

Leonard Arave – Chair
Ken Romney
Clark Wilkinson
Randy Lewis
Rick Earnshaw
Bob Stevenson

STAFF PRESENT

Dane Stone – Fire Chief
Dave Powers – Deputy Chief
Greg Stewart – Deputy Chief
Jessica Hardy - Accountant
Nikki Dandurand - Secretary
Todd Godfrey – Attorney

Commissioner Wilkinson stated that this was a regularly scheduled meeting and a notice of time, place, and agenda had been sent to the newspaper and to each member of the Board prior to the meeting.

APPROVAL OF THE MINUTES FOR APRIL 2021

Commissioner Wilkinson presented the minutes for the April 2021 meeting. Commissioner Lewis made a motion to approve the minutes, Commissioner Arave seconded the motion. All voted in favor.

APPROVAL OF THE APRIL 2021 FINANCIAL STATEMENTS– JESSICA HARDY

Ms. Hardy reviewed the items for April 2021. Commissioner Earnshaw moved to approve the disbursements as presented with Commissioner Lewis seconding the motion. All voted in favor.

APPROVAL OF THE APRIL 2021 DISBURSEMENTS– JESSICA HARDY

Ms. Hardy reviewed the disbursements. Commissioner Arave moved to approve the disbursements as presented with Commissioner Earnshaw seconding the motion. All voted in favor.

CONSIDERATION TO RE-OPEN THE FY 2020-2021 BUDGET, SETTING THE DATE OF JUNE 21, 2021 FOR A PUBLIC HEARING ON THE ADOPTION OF THE RE-OPENED BUDGET OF FY 2020-2021 – CHIEF STONE

Ms. Hardy stated there are three items to review. Commissioner Lewis asked if the CARES Act funding could be used for other purposes if designated. Mr. Godfrey confirmed the funding can be used as needed for qualified use. Commissioner Lewis moved to re-open the FY 2020-2021 Budget and set the public hearing date on June 21, 2021. Commissioner Earnshaw seconded the motion. All voted in favor.

CONSIDERATION OF A CO-LOCATION AGREEMENT WITH ETS – MS. JESSICA HARDY

Ms. Hardy stated this is item number three in the re-opened budget. Commissioner Arave asked what is kept on the server. Ms. Hardy replied everything related to the department is stored there, ie. Financials, reports, etc. The department looked at a straight purchase of the equipment, but the biggest benefit with co-location is that updates are done to all the software at the same time. Commissioner Arave asked if there are other hosting options. Chief Stone stated we can utilize our current service with ETS, without sending out a new RFP. Trying to switch everything to a new server would be overwhelming. Commissioner Lewis moved to approve the co-location agreement as presented with Commissioner Earnshaw seconding the motion. All voted in favor.

CONSIDERATION AND ADOPTION OF THE TENTATIVE BUDGET FOR FY 2021-2022 AND SETTING THE DATE OF AUGUST 2, 2021 FOR A PUBLIC HEARING ON THE FY 2021-2022 BUDGET – MR. KEN LEETHAM, ADMINISTRATIVE COMMITTEE CHAIR

Mr. Leetham stated the Administrative Committee has worked very hard with many unscheduled meetings to give a recommendation to the Board. In 2017, we adopted a large property tax increase and knew in five years the district would face another increase. However, we now have unique circumstances with the country in a pandemic and policy decisions on how to replace the paramedic levy. It would be good policy to include 100% of the levy in the next tax increase. We also need to note that other agencies, county wide, will also be raising taxes to cover their paramedic services. We have created a capital expenditure plan for a multi-year purpose. As a committee we would like to set aside a specific amount every year for these expenses. This would not be a cash cow or to create revenue, but to cover costs expected. There will be a Truth in Taxation hearing on August 2, 2021. The recommendation of the Administrative Committee is to propose a property tax increase to cover 100% of the paramedic services, to include 24 positions and two new positions. Option two is not to fund the paramedic levy and increase city assessments to 15%. These are policy decisions for the Board. Commissioner Wilkinson stated he would like to do the increase off property taxes, not additional assessments. Commissioner Lewis asked what the Administrative Committee said. Mr. Leetham said option one was a unanimous decision. Commissioner Romney asked if there would be any increases through property tax. Commissioner Wilkinson said yes. Commissioner Romney stated we have talked about freezing the assessments. We are interested in what the other cities are doing. We also need to be transparent with our decision. Commissioner Lewis stated we did that through here, but it's a complicated maneuver to change from county to city. We do have some time to discuss this before the Truth in Taxation in August. The Administrative Committee has good judgement. Commissioner Romney stated there has been a lot of discussion about the assessments and not all likeminded. There is a problem with the assessment formula. We have large unpredictable increases every year. We would like to prevent that. Commissioner Earnshaw appreciated all the comments and made a motion to approve option one and set the public hearing date. Commissioner Lewis seconded the motion. All voted in favor.

CONSIDERATION OF UPDATING THE DOOR ACCESS SECURITY SYSTEM - CHIEF STONE

Chief Stone stated we have two different companies operating between the five stations. We would like to convert them altogether. Commissioner Wilkinson made a motion to approve the update and Commissioner Lewis seconded the motion. All voted in favor.

CONSIDERATION OF A RENEWAL CONTRACT WITH HBME FOR AUDITING SERVICES - MS. JESSICA HARDY

Ms. Hardy stated we currently use HBME, but our contract expired in 2020, with the option to extend for three years and a no-fault clause. Chief Stone stated the Administrative Committee agrees to keep the contract going. Commissioner Lewis made a motion to approve the contract and Commissioner Romney seconded the motion. All voted in favor.

FIRE CHIEF REPORT

Chief Stone reported the new Engine 82 is here. It was a busy weekend with a fire in Mueller Park, a fatality, an injured firefighter and over 20 other medical calls. I commend my staff for doing such a great job. Our crews did amazing. We have also worked very hard on the budget and we thank you for your support.

ADJOURNMENT:

Commissioner Lewis made a motion to adjourn the Board meeting. Board meeting was adjourned.


Clark Wilkinson - Commissioner


Nicole Dandurand, Clerk