



South Davis Metro Fire Service Area

Meeting of the Administrative Committee
255 South 100 West, Bountiful, Utah and Zoom
May 5, 2022
3:00 p.m.

COMMITTEE ATTENDANCE:

NAME	POSITION / CITY REPRESENTED
Bryce Haderlie	Woods Cross
Ken Leetham	North Salt Lake
Duane Huffman	West Bountiful - Chair
Gary Hill	Bountiful
Brant Hanson	Centerville - Vice Chair
Curtis Koch	Davis County

STAFF PRESENT:

Dane Stone, Fire Chief
Dave Powers, Deputy Chief
Greg Stewart, Deputy Chief
Jessica Hardy, Finance Director
Nikki Dandurand, Secretary

APPROVAL OF APRIL 2022 MINUTES

Mr. Haderlie moved to approve the April 2022 minutes, and Mr. Hill seconded the motion. Mr. Huffman stated he has some clarifications on the minutes and would like to table the approving motion until the next meeting. Mr. Haderlie and Hill rescinded their motions. Mr. Haderlie made a new motion to table the approval of the April minutes for the next meeting. Mr. Hill seconded the motion. All members voted and approved the motion.

DISCUSSION REGARDING BUDGET FY 2022-23

Mr. Huffman stated the department memo was very helpful. To recap what was talked about, COLA was brought to 6.5% and the two engines were put into the budget with figures adjusted based on the costs showing in the appropriate fiscal year. This resulted in less of an effect on the Capital Projects Fund balance, and leaves more flexibility for moving forward with the

training center. Mr. Huffman continued that the new draft spends down impact fees. The general fund is balanced as we previously discussed.

Mr. Huffman wanted the committee to be aware of a few potential issues. The first item to discuss is property tax. The current draft shows revenues growing at 4% for a total of \$6.7 million . He is concerned that the certified rate will not come in that high. We will not have the certified tax rate for a little bit longer, but we could have a shortfall in property tax. If we do nothing, we would have to take it out of the operating fund. The other options are to use other fund balance (Capital Projects or Debt Service) or adjust property tax. Mr. Haderlie stated the department just did a Truth-in-Taxation, and was under the impression that was the vision for this year as well. Mr. Huffman replied that last year's increase was designed to handle expenses for about 5 years. However, inflation is much higher than anticipated. Mr. Hill stated that part of the goal in developing the fund reserve policy was to answer this question. It has a time frame to restore the fund balance when needed. If we allow the process to work, he is committed to dipping into either funds and see where we go. If it doesn't work, then we increase the property tax fund policy for all three. Mr. Koch agreed. It would be wise to use the reserve funds and give it a year to settle. Mr. Hanson agreed with Mr. Koch. Mr. Haderlie stated his council is realizing the impact of the situation. If we have enough for one year, hold off and see what happens.

Mr. Huffman asked that the committee be ready to a recommendation to the Board in case of a shortfall of the property tax. The consensus was to make up any property tax shortfall by reducing the transfer to the debt service fund.

Mr. Huffman suggested the committee end with a motion to the Board. Chief Stone stated this has been a good experience. We are happy with the 6.5% COLA and the addition of the new BC EMS position.

Mr. Hill made a motion to recommend the budget as presented and take the fund balance from debt service if needed. Mr. Haderlie seconded the motion. Mr. Huffman expressed his appreciation for Chief Stone and Ms. Hardy working with him through the budget process. The committee all voted "aye."

PORTER-WALTON CRA – BRANT HANSON

Mr. Huffman stated that as a relatively new taxing entity, this is the first request the district has had to participate in a CRA.

Introducing the proposal, Mr. Hanson stated that Young Powersports is proposing to building a large retail center off the frontage road in Centerville, focusing on ATVs, snowmobiles, etc. This area has sat in a flood plain for a long time and is finally ready to be developed, but site specific needs have increased the costs. Centerville is proposing the CRA to help cover these costs. The CRA would have a property tax increment for a 15 year period, and Centerville would contribute a portion of sales taxes for 5 years. Mr. Huffman asked Mr. Koch the county's position on the tax increment. Mr. Koch said the developer met with the county several months

ago and county is very agreeable to this project, believing that there is a great value to the region.

The committee briefly discussed the proposal's impact to the district. Mr. Hanson suggested that it would be helpful to have consultants helping Centerville with this project present more details to the committee. Chief Stone suggested they schedule Rob to make the presentation for May 16th and administrative meeting on June 2nd.

BID FOR MEDIC

Chief Stone got the bid back for \$931k for the engine, not the estimated \$987k. The engine is 680 days out from completion. This is the same engine as ME 81. We will purchase the chassis for \$343k and get a credit on the pre-purchase. The Board has not been presented with this, but we would like to get his ordered. Mr. Huffman asked if down the road we don't need the engine can we return it back. Chief Stone is not sure on that. Mr. Huffman stated this is already in next years budget and the bid was approved then.

Mr. Hanson made a motion to accept the bid and put the engine on order. Mr. Haderlie seconded the motion. The committee all voted "aye."

FIRE CHIEF REPORT

Chief Stone stated he has presented the fireworks restrictions to some city councils already. They are the same as last year.

As of today, SLC FD opened three unexpected academy positions to us. We would like to fill those even though we don't currently have vacant positions to fill. The committee discussed the pros and cons of sending recruits to the academy in advance of vacancies. There was discussion about creating a policy on this matter. The consensus was to recommend moving forward with sending three recruits to the academy under the likelihood that there will be open positions by the time they are down, but to revisit this practice in the future.

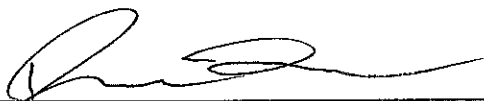
Chief Stone also stated that Chief Casey Vorwaller has left the department as the Fire Marshal and we are currently looking to fill his position.

ADMINISTRATIVE CHAIR UPDATE

Mr. Huffman had nothing to report.

ADJOURNMENT:

Mr. Haderlie moved to adjourn the meeting, Mr. Hill seconded the motion.,



Duane Huffman, Chair



Nicole Dandurand, Secretary