

South Davis Metro Fire Service Area

Meeting of the Administrative Committee

255 South 100 West, Bountiful, Utah

May 6, 2021

3:00 p.m.

COMMITTEE ATTENDANCE:

NAME	POSITION / CITY REPRESENTED
Ken Leetham	Chair / North Salt Lake
Gary Hill	Bountiful
Brandt Hanson	Centerville
Gary Uresk	Woods Cross
Duane Huffman	West Bountiful
Heidi Voordeckers	Davis County

STAFF PRESENT:

Dane Stone, Fire Chief

Dave Powers, Deputy Chief

Greg Stewart, Deputy Chief

Jessica Hardy, Accountant

APPROVAL OF APRIL 2021 MINUTES

The April 2021 minutes were reviewed and approved with minor corrections. Mr. Huffman made a motion to approve the amended minutes, seconded by Mr. Hanson. All voted AYE to approve.

BUDGET DISCUSSION FY 2021-22/SUMMARY

Chief Stone stated that approximately two weeks ago, Ms. Hardy sent out a couple budget options for the committee to review. Mr. Leetham stated a key concern is doing a property tax increase and are we increasing it enough for the next five years. A few committee members agreed and discussed the options listed, including re-evaluating city assessments, possibly adding three more staff, impact fees and where the paramedic levy needs to come from. Mr. Leetham stated we need to accomplish a better five-year plan. The idea of leasing our ambulances will only be good for so long. Chief Stone said that we already have an aging fleet with three engines in reserve already. Mr. Leetham suggested a stronger policy now, the property tax will pay 100% for the paramedics, 24 employees and the

assessments will pay the rest. Mr. Hill asked if we want the property tax to be greater than stated? It has already been subsidized for so many years, we need a change in policy, which would need a board approval. Chief Stone stated we could drop to only two new positions, although three would be optimal. We would appreciate any additional staffing, so even two would be great. Mr. Uresk suggested increasing our property tax, cut back on costs, which includes only two positions and increasing our assessments by 15%. Mr. Huffman agreed, but is not ready to make any recommendations yet. Chief Stone just asked for a list of items that the committee would like to change. Mr. Hill confirmed he would like to add the two positions, a 15% assessment increase and the property tax would fund the paramedics.

CO-LOCATION AGREEMENT

Chief Stone informed the committee that our department server is currently housed at Station 83 and is over its lifetime by nearly two years. Our IT company, ETS, has been patching the system as needed, but it is a huge problem almost every day. We would like to use fund 45 and go to a co-location now and continue to pay annually to support that. Mr. Leetham made a motion to approve the co-location, Mr. Huffman seconded the motion. Chief Stone explained that only \$28,000 would be paid now and then an annual fee. Mr. Huffman, Mr. Leetham, Ms. Voordeckers and Mr. Hanson all said "aye." Mr. Hill and Uresk did not vote.

DOOR SECURITY ACCESS DISCUSSION

Chief Stone stated that when Station 83 was built, Chief Bassett used a different alarm company, which was only accessible on his computer. We would like to connect all five stations with a cost of \$16,000 and \$180/annually. Chief Stone there is only one door per station that this will access. Ms. Voordeckers made a motion to combine all door access alarms, Mr. Hanson seconded the motion. All voted "aye."

AUDIT CONTRACT DISCUSSION

Ms. Hardy stated we just completed a three-year contract with the firm HBME and we are requesting a renewal contract for an additional five years. Mr. Hanson if there were other bids. Chief Stone stated the contract with HBME already included a clause to renew for five years if we wanted. Mr. Huffman made a motion to the additional five years, with an addendum of 90 day notice no fault/no cause., Mr. Hanson seconded the motion. All voted "aye."

FIRE CHIEF REPORT:

Chief Stone had nothing to report.

ADMIN CHAIR REPORT:

Mr. Letham had nothing to report.

ADJOURNMENT:

The committee asked to meet again before the Board meeting. A date of May 12, 2021 was decided on. With no further business before the committee, Mr. Hanson made a motion to adjourn, Mr. Leetham seconded the motion.



Mr. Leetham, Chair



Ms. Dandurand, Secretary